

Explorers Booking Form 2021- 22

Parents can use this form to book sessions needed for the whole year. If not booking for the whole year in advance, bookings should be made termly in advance and this booking form submitted before the start of each term.

For those making the same regular bookings each week, we have included a section for this to help reduce the need to repeat the same information on every page.

Where vacancies exist, occasional weekly or daily sessions may be booked via email.

There is a daily deadline of 9am for parents to either book or cancel afternoon Explorers sessions for their daughters. If no booking, or a late booking, is received after 9am, a **£10 late booking fine** will be incurred. If an afternoon booking is no longer required, this must be cancelled by 9am or the session will still be charged. The daily booking deadline is necessary to ensure we have complete and accurate registers in place for safeguarding purposes and to ensure correct staffing ratios.

If you require your daughter to attend Explorers at very short notice due to a club being cancelled, or for example as a result of adverse weather, no late fine will apply.

Sessions attended will be entered into ParentPay on a weekly basis in arrears. This will provide parents with up-to-date visibility of their daughter's Explorers account and amount due. Parents can continue to pay in advance via ParentPay which is encouraged or payment can be made on a weekly basis when ParentPay is updated for sessions used. Childcare vouchers and tax free childcare credits are still acceptable forms of payment and your ParentPay account for your daughter will be updated when funds are received. Prompt settlement of accounts is much appreciated.

Please email sutfinance@sut.gdst.net if you require information about childcare vouchers or tax free childcare credits.

The session charges for Explorers for the 2021/ 22 academic year will be as follows:

AM	Session	Cost
Morning Explorers	Nursery to Year 6, includes breakfast 7.30- 8.25am	£6.20
	Year 3 to Year 6 Morning playground supervision 8.00- 8.25am	No charge
PM	Session	
Little Explorers	Nursery to Year 2 3.15- 3.40pm, then go to a club or go home	No charge
Explorers 1	Nursery to Year 6, with time to complete homework for Y3-6 3.30- 4.30pm	£ 6.20
Explorers 2	Nursery to Year 6 4.30- 5.30pm	£ 6.20
Explorers 3	Nursery to Year 6, includes a light tea 5.30- 6.30pm	£ 6.20
Late charges	Late, or no booking Collection after 6.30pm	£ 10.00 £ 10.00

KS2 girls attending Morning Explorers will be brought to the Prep School playground at 8:00am and supervised by a member of staff until the beginning of school.

Please note that Explorers closes at **6:30pm**.

A late fine of £10.00 will be charged if children are collected after this time.

When dropping off and picking up, please use the Sports Complex Foyer and park in one of the spaces allocated for Explorers drop off.

It is vital that this is strictly adhered to for the safety of all children.

Please note school finishes at 12.15 on the last day of each term: **Friday 17 December, Friday 1 April and Thursday 14 July**. The Explorers sessions will run from 12:15 until 3:15pm on these dates and **all girls must be collected by 3:15pm**.

Mrs Nicky Gunn – Explorers Manager

Email – explorers@sut.gdst.net

Name of Pupil		Class	
Please nominate a security password that may be used in an emergency to allow an authorised adult to collect your daughter from Explorers.		PASSWORD:	
Please tick whether you will be making regular bookings or if they will vary from week to week		My bookings will be the same every week <input type="checkbox"/>	My bookings will vary from week to week <input type="checkbox"/>

Regular bookings

For those parents wishing to make the same regular bookings each week, you only need to complete the weekly chart here:

Day	Before School	After School (Please state sessions required)
Monday		
Tuesday		
Wednesday		
Thursday		
Friday		

Varied bookings: Where bookings vary from week to week, please complete the sections needed below:

AUTUMN TERM

Week Beginning – Thursday 9 September

Day	Before School	After School (Please state sessions required)	State any clubs attended before or after Explorers
Monday			
Tuesday			
Wednesday			
Thursday			
Friday			

Week Beginning – Monday 13 September

Day	Before School	After School (Please state sessions required)	State any clubs attended before or after Explorers
Monday			
Tuesday			
Wednesday			
Thursday			
Friday			

Week Beginning –Monday 20 September

Day	Before School	After School (Please state sessions required)	State any clubs attended before or after Explorers
Monday	Bank Holiday- closed	Bank Holiday- closed	
Tuesday			
Wednesday			
Thursday			
Friday			

Week Beginning –Monday 27 September

Day	Before School	After School (Please state sessions required)	State any clubs attended before or after Explorers
Monday			
Tuesday			
Wednesday			
Thursday			
Friday			

Week Beginning – Monday 4 October

Day	Before School	After School (Please state sessions required)	State any clubs attended before or after Explorers
Monday			
Tuesday			
Wednesday			
Thursday			
Friday			

Week Beginning – Monday 11 October

Day	Before School	After School (Please state sessions required)	State any clubs attended before or after Explorers
Monday			
Tuesday			
Wednesday			
Thursday			
Friday			

Week Beginning – Monday 18 October

Day	Before School	After School (Please state sessions required)	State any clubs attended before or after Explorers
Monday			
Tuesday			
Wednesday			
Thursday			
Friday			

CLOSED FOR HALF TERM – Monday 25 October to Friday 5 November

Week Beginning – Monday 8 November

Day	Before School	After School (Please state sessions required)	State any clubs attended before or after Explorers
Monday	Staff INSET day – no girls in school		
Tuesday			
Wednesday			
Thursday			
Friday			

Week Beginning – Monday 15 November

Day	Before School	After School (Please state sessions required)	State any clubs attended before or after Explorers
Monday			
Tuesday			
Wednesday			
Thursday			
Friday			

Week Beginning- Monday 22 November

Day	Before School	After School (Please state sessions required)	State any clubs attended before or after Explorers
Monday			
Tuesday			
Wednesday			
Thursday			
Friday	Inset day- Closed	Inset day- Closed	

Week Beginning- Monday 29 November

Day	Before School	After School (Please state sessions required)	State any clubs attended before or after Explorers
Monday			
Tuesday			
Wednesday			
Thursday			
Friday			

Week Beginning- Monday 6 December

Day	Before School	After School (Please state sessions required)	State any clubs attended before or after Explorers
Monday			
Tuesday			
Wednesday			
Thursday			
Friday			

Week Beginning- Monday 13 December

Day	Before School	After School (Please state sessions required)	State any clubs attended before or after Explorers
Monday			
Tuesday			
Wednesday			
Thursday			
Friday			School ends at 12.15pm and Explorers closes at 3.15pm today

SPRING TERM**Week Beginning – Wednesday 5 January**

Day	Before School	After School (Please state sessions required)	State any clubs attended before or after Explorers
Monday			
Tuesday			
Wednesday			
Thursday			
Friday			

Week Beginning – Monday 10 January

Day	Before School	After School (Please state sessions required)	State any clubs attended before or after Explorers
Monday			
Tuesday			
Wednesday			
Thursday			
Friday			

Week Beginning – Monday 17 January

Day	Before School	After School (Please state sessions required)	State any clubs attended before or after Explorers
Monday			
Tuesday			
Wednesday			
Thursday			
Friday			

Week Beginning – Monday 24 January

Day	Before School	After School (Please state sessions required)	State any clubs attended before or after Explorers
Monday			
Tuesday			
Wednesday			
Thursday			
Friday			

Week Beginning – Monday 31 January

Day	Before School	After School (Please state sessions required)	State any clubs attended before or after Explorers
Monday			
Tuesday			
Wednesday			
Thursday			
Friday			

Week Beginning – Monday 7 February

Day	Before School	After School (Please state sessions required)	State any clubs attended before or after Explorers
Monday			
Tuesday			
Wednesday			
Thursday			
Friday	Staff INSET day – no girls in school		

CLOSED FOR HALF TERM – Monday 14 February to Friday 18 February**Week Beginning – Monday 21 February**

Day	Before School	After School (Please state sessions required)	State any clubs attended before or after Explorers
Monday			
Tuesday			
Wednesday			
Thursday			
Friday			

Week Beginning – Monday 28 February

Day	Before School	After School (Please state sessions required)	State any clubs attended before or after Explorers
Monday			
Tuesday			
Wednesday			
Thursday			
Friday			

Week Beginning – Monday 7 March

Day	Before School	After School (Please state sessions required)	State any clubs attended before or after Explorers
Monday			
Tuesday			
Wednesday			
Thursday			
Friday			

Week Beginning – Monday 14 March

Day	Before School	After School (Please state sessions required)	State any clubs attended before or after Explorers
Monday			
Tuesday			
Wednesday			
Thursday			
Friday			

Week Beginning – Monday 21 March

Day	Before School	After School (Please state sessions required)	State any clubs attended before or after Explorers
Monday			
Tuesday			
Wednesday			
Thursday			
Friday			

Week Beginning – Monday 28 March

Day	Before School	After School (Please state sessions required)	State any clubs attended before or after Explorers
Monday			
Tuesday			
Wednesday			
Thursday			
Friday			School ends at 12.15pm and Explorers closes at 3.15pm today

SUMMER TERM**Week Beginning – Wednesday 20 April**

Day	Before School	After School (Please state sessions required)	State any clubs attended before or after Explorers
Monday			
Tuesday			
Wednesday			
Thursday			
Friday			

Week Beginning – Monday 25 April

Day	Before School	After School (Please state sessions required)	State any clubs attended before or after Explorers
Monday			
Tuesday			
Wednesday			
Thursday			
Friday			

Week Beginning – Monday 2 May

Day	Before School	After School (Please state sessions required)	State any clubs attended before or after Explorers
Monday	BANK HOLIDAY		
Tuesday			
Wednesday			
Thursday			
Friday			

Week Beginning – Monday 9 May

Day	Before School	After School (Please state sessions required)	State any clubs attended before or after Explorers
Monday			
Tuesday			
Wednesday			
Thursday			
Friday			

Week Beginning – Monday 16 May

Day	Before School	After School (Please state sessions required)	State any clubs attended before or after Explorers
Monday			
Tuesday			
Wednesday			
Thursday			
Friday			

Week Beginning – Monday 23 May

Day	Before School	After School (Please state sessions required)	State any clubs attended before or after Explorers
Monday			
Tuesday			
Wednesday			
Thursday			
Friday			

CLOSED FOR HALF TERM – Monday 30 May to Friday 3 June**Week Beginning – Monday 6 June**

Day	Before School	After School (Please state sessions required)	State any clubs attended before or after Explorers
Monday	Staff INSET day – no girls in school		
Tuesday			
Wednesday			
Thursday			
Friday			

Week Beginning – Monday 13 June

Day	Before School	After School (Please state sessions required)	State any clubs attended before or after Explorers
Monday			
Tuesday			
Wednesday			
Thursday			
Friday			

Week Beginning – Monday 20 June

Day	Before School	After School (Please state sessions required)	State any clubs attended before or after Explorers
Monday			
Tuesday			
Wednesday			
Thursday			
Friday			

Week Beginning – Monday 27 June

Day	Before School	After School (Please state sessions required)	State any clubs attended before or after Explorers
Monday			
Tuesday			
Wednesday			
Thursday			
Friday			

Week Beginning – Monday 4 July

Day	Before School	After School (Please state sessions required)	State any clubs attended before or after Explorers
Monday			
Tuesday			
Wednesday			
Thursday			
Friday			

Week Beginning – Monday 11 July

Day	Before School	After School (Please state sessions required)	State any clubs attended before or after Explorers
Monday			
Tuesday			
Wednesday			
Thursday			School ends at 12.15pm and Explorers closes at 3.15pm today